



# Transcript Release Form

Ballard Memorial High School

Phone: 270-665-8400; Fax: 270-665-9844

Please send an official transcript from Ballard Memorial High School to the person/institution listed below. (Please make sure to fill in name and address.) You may include two names and addresses per form.

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Reason(s) for release request:

- Enrollment in educational program or institution
- Enlisting in U.S. armed forces
- For employment qualification
- Other (state specific need for release) \_\_\_\_\_

Please provide the following information: (Please print legibly)

_____	_____
Name under which you were enrolled	Graduation date/last date attended
_____	_____ / _____
Current name (if different than above)	Date of birth                      Social Security number
_____	_____
Current mailing address	City, State, ZIP
_____	_____
Current daytime phone	Current email address
_____	_____
Current fax number if applicable	_____
_____	_____
Signature	Date

Please return this form to: Ballard County Board of Education  
Transcript Request  
3465 Paducah Road  
Barlow, KY 42024  
Phone: 270-665-8400; Fax: 270-665-9844  
jennifer.robinson@ballard.kyschools.us