



Murray Head Start

Dedicated to Serve, Committed to Quality



APPLICATION FOR EMPLOYMENT

Murray Board of Education

Murray Head Start

208 South 13th St. Murray KY 42071, 270-753-6031

Name: _____

Application Date: _____

1. The information from your application will be kept in our database for a period of one year from the Application Date.
2. Check **all** districts you would consider for employment.
3. Check **all** job positions you are qualified for and would consider for employment.
4. When a job opening occurs, your application will automatically be considered if you have checked the type of position and district where the opening is available.
5. If you have not lived at your current address for at least five (5) years, list your previous addresses on the application, using another sheet of paper, if necessary.
6. Please complete and return the attached Youth Leader Request form with your application. (DLN = Driver's License Number)

The list below indicates districts which have Preschool/Head Start and Early Head Start centers, operated in partnership with Murray Head Start and the local school district. Check all districts you would consider for employment.

- | | | |
|---|--|--|
| <input type="checkbox"/> Ballard County | <input type="checkbox"/> Calloway County | <input type="checkbox"/> Carlisle County |
| <input type="checkbox"/> Fulton City | <input type="checkbox"/> Fulton County | <input type="checkbox"/> Graves County |
| <input type="checkbox"/> Hickman County | <input type="checkbox"/> Marshall County | <input type="checkbox"/> Mayfield |
| <input type="checkbox"/> McCracken County | <input type="checkbox"/> Murray | |

Preference: _____ Full-Time _____ Part-Time _____ Substitute

Please submit with your application a copy of your Resume', Transcript, Kentucky Teaching Certificate (if applicable), and any Licenses or other pertinent information

For Office Use Only:

Education/Non-Education

Ed Level: _____ Major : _____ Other : _____

Personal Data

Name: _____ Social Security Number _____

Current Address: _____

Street

City

State

Zip Code

Previous Address: _____

Street

City

State

Zip Code

Email Address: _____

Home Phone: () _____

Cell Phone: () _____

List your addresses for the last five (5) years. Use another sheet of paper, if necessary

Position Desired (Check All that Apply):

Child Care Provider - CDA Certification—Yes or No
AA Degree or Above: Specify _____

Clerical

Family Service Worker - Social Work License - Yes or No
Degree & College Major: _____

Family Advocate

Home Visitor - CDA Certification—Yes or No
AA Degree or Above: Specify: _____

Specialist - Degree & College Major: _____

Supervisor - Degree & College Major: _____

Teacher - Degree & College Major: _____
IECE Certification— Yes or No K-4 Certification— Yes or No

Teacher Assistant - CDA Certification—Yes or No

Please indicate other Position _____

When could you begin work? _____

May we contact your Present Employer? YES NO

May we contact your Previous Employer? YES NO

Have you ever been affiliated with Head Start? YES NO

Educational Background:

Name of School	Address of School	Graduated (circle yes or no)	Type of Degree, Diploma or Certificate	Major/Minor Field of Study
High School/GED		Yes or No		
College or Vocational		Yes or No		
Graduate School		Yes or No		
Other		Yes or No		

Employment Experience: *List below your last three employers starting with the most recent.*

Company Name and Address	From	To	Position Title and Description of Work

References: *(Minimum of Three)*

Name	Address	Phone Number	Title

Background Information:

1. Have you ever been arrested for or convicted of an offense other than a minor traffic violation? _____
2. Have you ever been arrested for, convicted of, or pleaded guilty to a felony or misdemeanor? _____
3. Has a State Agency in any state ever issued a determination, finding, cause, or reason to believe or suspect that you had engaged in any physical, psychological, or sexual abuse or neglect of a child? _____

If you answered "Yes" to any of the above, explain, giving date(s) and location(s).

Please identify states in which you have maintained residency, including the dates of the residency.

I hereby affirm that the information on this application is accurate and correct.

SIGNATURE

DATE

For this type of Employment, State Law Requires a State Criminal History Background Check as a Condition of Employment. Under Certain Circumstances, a National Criminal History Background Check may be required as a Condition of Employment. In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification document form upon hire.

The Murray Board of Education does not discriminate on the basis of race, color, national origin, age, religion, marital status, sex, or disability in employment programs, vocational programs, or activities set forth in compliance with the Office of Civil Rights, Title VI, Title VII, Title IX, ADA and Section 504.